



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

12/13/13

Miranda Castillo
109 Jefferson St
Muscatine IA 52761

Dear Miranda,

This letter is in regards to the 12/10/13 compliance check of your Level A, Registered Child Development Home. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. The following areas were out of compliance at the time of my visit:

☐ 110.5(1) Conditions in the home are safe, sanitary, and free of hazards.

☐ 110.5(1)b All medicines and poisonous, toxic, or otherwise unsafe materials are secured from access by a child.

Miranda needs to place items in bathroom labeled "Keep Out Of Reach of Children" in higher inaccessible area for children. Miranda needs to place child lock on kitchen sink cabinet.

☐ 110.5(1)c First-Aid supplies are available and easily accessible in the home, outdoor play area, any vehicle used to transport children, and on field trips.

Miranda needs to have first aid kit for transport vehicle.

☐ 110.5(1)h A safe outdoor play area is maintained in good condition throughout the year.

Miranda needs to store hose, sprinkler and oil drain pan.

☐ 110.5(1)h Is fenced off when located on a busy thoroughfare or near a hazard.

Miranda needs to repair missing sections of fence that seperates her yard from in-ground pool. This needs to be completed by 4/30/14.

☐ 110.5(1)j Emergency and disaster plans for fire and tornado are written and posted by primary and secondary exits.

Miranda needs to post these plans by rear door.

☐ 110.5(1)j The plans shall clearly map building evacuation routes in case of fire, a safe place indoors in case of tornado, and flood shelter areas.

Miranda needs to create new written plan for flood/evacuation.

☐ 110.5(1)m Has not less than one 2A 10BC rated fire extinguisher in a visible and readily accessible place on each child-occupied floor.

Miranda will need a sign on laundry room door denoting this extinguisher's location since it is not visibly displayed.

- ☐ 110.5(1)n Has a minimum of one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway.

Miranda needs to place detector at the top of her basement steps, 2nd story stairway, living room and back play room.

- ☐ 110.5(1)n Each smoke detector is tested monthly, and a record is kept for inspection purposes.

Miranda needs to check monthly and document.

- ☐ 110.5(1)o Nonsmoking signs posted at every entrance of the home and in every vehicle used to transport children. Signs include telephone # for reporting complaints, and www.iowasmokefreeair.gov.

Miranda needs to place compliant signs in transport vehicle.

- ☐ 110.5(1)u The provider has written policies about caring for mildly ill children and the exclusion of children due to illness, and informs parents of policies.

Miranda needs to show documentation of her procedures on how she would care for mildly ill children that become sick while in her care (prior to their parents coming to pick them up.) as well as existing conditions for children that exclude them from coming to daycare.

- ☐ 110.5(1)v The provider has written policies about responding to health-related emergencies.

Miranda needs to provide documentation of these policies.

- ☐ 110.5(1)x For homes built prior to 1960, provider must complete visual assessment for lead hazards and apply necessary interim controls prior to registration and each renewal

Miranda needs to provide documentation of this.

- ☐ 110.5(2) A provider file is maintained and contains:

- ☐ 110.5(2)a A physician's signed statement of health and immunization status on the provider and all members of the household who may be present when children are in the home. Statements must be obtained at the time of initial registration and updated every two years.

Miranda needs to show documentation of current physical for Jamie and proof of immune status for Polio, MMR and dTap for Jamie.

- ☐ 110.5(2)c An individual file is maintained for each staff assistant and contains:

Miranda needs to obtain approval letter for Kim to act in this capacity for her daycare.

- ☐ 110.5(2)c Certification of two hours of approved training relating to identification and reporting of child abuse within 6 months of employment and repeated every 5 years.

Miranda needs to show proof of current course completion for Kim.

- ☐ 110.5(2)d An individual file is maintained for each substitute and contains:

Miranda needs to obtain approval letter for Kim to act in this capacity for her daycare.

- ☐ 110.5(2)d Certification of two hours of approved training relating to identification and reporting of child abuse within 6 months of employment and repeated every 5 years.

Miranda needs to show proof of current course completion for Kim.

☐ 110.5(3) Activity Program.

☐ 110.5(3)b Includes quiet play.

Miranda needs to show some examples of this for her daycare home.

☐ 110.5(3)c Includes activities for large muscle development, such as running, climbing, riding toys, etc.

Miranda needs to show some examples of this for her daycare home.

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. **Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations by 1/27/14.**

☐ Based on the items out of compliance listed above, you will be required to have a recheck or follow up visit to your home. This visit will occur sometime on or after **1/27/14**.

Please do not hesitate to contact me at DHS at (319) 208-5521 if you have any questions regarding this letter.

Sincerely,

Social Worker II

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 1-866-324-3236

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html and you can sign up for training at <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).